## ORDINANCE AND RESOLUTION FACT SHEET

City of Shreveport

TITLE

**Resolution Adopting the System Survey** 

and Compliance Questionnaire for the **City of Shreveport** 

DATE

ORIGINATING DEPT./DIV.

Finance

SPONSOR OR COUNCIL MEMBER

2/4/13 Accounting

#### **PURPOSE**

As an integral part of the annual audit, the City Council must adopt the System Survey and Compliance Questionnaire. This is a requirement set forth by the Legislative Auditor for the State of Louisiana.

This Ordinance or Resolution will have direct impact on Council District: N/A

#### BACKGROUND INFORMATION

The Legislative Auditor has designated the attached questionnaire as a required part of the annual audit. It must be presented and adopted in formal resolution at an open meeting.

### **TIMETABLE**

Introduction:

02/11/2014

Final Passage:

02/25/2014

# SPECIAL PROCEDURAL REQUIREMENTS

None

**FINANCES** 

SOURCE OF FUNDS

N/A

N/A

### CONCLUSION

Since this is required, the City Council must adopt, by formal resolution, the System Survey and Compliance Questionnaire as a required part of the annual audit process.

**FACT SHEET PREPARED BY:** 

John H. Pistorius

RESOLUTION NO. OF 2014

A RESOLUTION ADOPTING THE SYSTEM SURVEY AND COMPLIANCE QUESTIONNAIRE REQUIRED BY THE LEGISLATIVE

AUDITORS OFFICE OF THE STATE OF LOUISIANA AND

OTHERWISE TO PROVIDE WITH RESPECT THERETO.

WHEREAS, the City of Shreveport received a questionnaire from the State Legislative Auditor which is to be

completed as a required part of the audit for which we have engaged certified public accountants, BKD LLP; and

WHEREAS, upon completion of the questionnaire it must be presented to and adopted by the governing body of

the City of Shreveport by means of a formal resolution at an open meeting; and

WHEREAS, the completed questionnaire must then be given to the auditor engaged by the municipality who will,

during the course of his regular audit, test the accuracy of the answers to the questionnaire and submit to the municipality

and the Legislative Auditor a report containing his opinion as to the validity of the answers.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Shreveport in due, legal and regular

session convened, that the attached Systems Survey and Compliance Questionnaire for the City of Shreveport be and the

same is hereby adopted.

BE IT FURTHER RESOLVED that if any provision or item of this resolution or the application thereof is held

invalid, such invalidity shall not affect other provisions, items or applications of this resolution which can be given effect

without the invalid provisions, items or applications and to this end the provisions of this resolution are hereby declared

severable.

BE IT FURTHER RESOLVED that all ordinances or resolutions or parts thereof in conflict herewith are hereby

repealed.

APPROVED AS TO LEGAL FORM:

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City Attorney's Office